



BUBBENHALL PARISH COUNCIL

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Coombe Fields
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CV3 2AT

Minutes of the Bubbenhall Parish Council Meeting held in the Village Hall, Bubbenhall, on Tuesday, 10th October 2017

Draft minutes- to be approved at 7th November 2017 meeting

Present:

Chair Cllr J Lucas	WCC Cllr W Redford
Vice Chair Cllr S Baker	WDC Cllr P Redford
Cllr W Nwachkwu	WDC Cllr T Wright
Cllr J Shattock	
Cllr S Haynes	
Cllr C Pilgrim	
Cllr B Powell	

1. Apologies for absence

Clerk Jane Fleming

2. Declarations of interest and dispensations

None

3. Minutes of previous meeting on 5th September 2017.

Approved and signed by Chair

4. Local Plan:

Walter Bush gave an update. A Pre-application Protocol letter has been sent to WDC asking for consideration for a Judicial Review. The Parishes have formed a Limited Company 'Keep our Greenbelt Green Ltd' as we require an entity if a Judicial Review is granted. The legal team are preparing a 'Permission to Proceed' document to submit before 27th October 2017. They expect a response before Christmas. The budget for these actions is £14,000 at this stage which has already been pledged by Parish Councils and other donors. It is estimated that the complete campaign would cost £50,000 in total, so fundraising will be continued. Note: Coventry City Council Plan is being bought forward to early December.

5. Matters arising:

- i. Private signage for reduced speed
Cllr W Redford confirmed that any signage erected on WCC Highways land would be illegal and removed. Residents can erect signage on their own private property.
- ii. Overgrown footpath Home Close to Moat Close – update
Resident confirmed that the upper part of the path had been mowed and tidied on 10th October 2017. It was agreed that Cllr Baker would contact Heritage and ask them to trim the lower part of

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the path so that pedestrians would be aware there was a ditch. It was reported that the Clerk was still awaiting a response from Martin at WDC regarding a temporary safety fence for the ditch. Cllr P Redford responded that this was not a WDC matter. Cllr W Redford commented that it was unlikely Highways would have fencing available. Cllr Powell to source a roll of plastic fencing which could be used with stakes already stored in the Village Hall. Cllr Lucas will alert villagers to the health and safety risk of the ditch via the email system.

- iii. Notice Board – Lower End
This is currently stored in the BPC garage. Cllr Haynes chasing Graham Johnson for a fitting date.
- iv. Moat Close Garages gutters
Cllr P Redford reported that WDC had assessed the garages and stated that 27m of guttering needed replacing. However, no repairs could take place until the land at the back of the garages (BPC land) was cleared and overhanging trees cut back as it presented a health and safety risk for WDC contractors and any new guttering could be damaged. Cllr Baker to speak to Heritage and get a quote for land clearance and cutting back of overhanging trees.
- v. Shed behind Village Hall
Cllr Lucas confirmed he had spoken to leaders of both Guides (temporarily suspended) and Brownies and both organisations require the camping equipment to be stored there, which was agreed by Cllrs. Cllr Lucas to confirm who has a key. Cllr Lucas proposed that Wayne Goddard could also use the garage to store football equipment and this was agreed.
- vi. Fir tree at entrance to coopers walk (resident asking if we can arrange a tree preservation order)
Cllr Powell reported that he had heard Gavin Callard speak at the Community Forum Rural East and he had confirmed that all trees were subject to a 4-yearly assessment. He confirmed that this a WCC Highways tree and therefore has been assessed as safe. It was agreed that if a resident wished to secure a TPO that was a matter for them. Any application for a TPO would trigger another assessment of the tree's condition. Cllr Powell has asked Gavin Callard for a detailed map of village trees that are under the care of WCC.
- vii. Replacement bench
T was reported that the resident who offered to replace the bench has not agreed to pay for installation so a new bench will not be installed.
- viii. Preferred suppliers
Clerk to report at the November meeting.

6. Highways:

- i. Update
 - a. Cllr Powell reported that Speed watch will be in action week beginning 16th October.
 - b. Cllrs W Redford & Powell reported that Police speed checks had taken place between 19/09/2017-29/09/2017 close to the junction of the A445 with Watery Lane and at the junction with Pagets Lane. The Watery Lane report from Ed King stated that 62,562 vehicles had been recorded, and the critical velocity of 85% of the vehicles was 47mph, the average was 40mph, and the fastest recorded was 91mph. This could have been an emergency vehicle. The Pagets Lane checks had recorded 66,254 vehicles with a critical velocity of 85% of the vehicles of 42mph and an average speed of 38mph, and the fastest vehicle recorded at 82mph. Cllr Powell reported that he was disappointed not to have been consulted on the location of the recording equipment, but ultimately accepts the results and that no further action would be taken. Cllr W Redford commented that communities often found it difficult to accept the results.
 - c. Cllr W Redford apologised on behalf of WCC that the white lines re-marked near Church Road had been in the wrong place. He advised that the middle of the road markings on the bend were once again on a list for re-marking.
 - d. Cllr Powell commented that some of the village signage, including speed signage, was looking dirty. Cllr Baker to ask Chris Goddard to walk round the village and clean signs where necessary.

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- e. Cllr Powell reported that Gavin Callard had confirmed that the trees in the lay-by on the A445 were subject to annual flailing. Clerk to ask WCC Highways to ensure they are flailed soon as there is a lot of growth restricting vision on the road.
- f. Cllr W Redford reported that all bridges in the county would be inspected by the end of 2017 and then re-inspected every 2 years.
- g. Cllr P Redford reported that there was a WDC blitz on fly-tipping as part of an 18 month pilot that would aim to prosecute offenders. She asked that residents who see fly tipping, do not try to remove it, but report it immediately via website. If residents remove any tipping, it could compromise a criminal prosecution. Residents should take photographs and note times/dates etc when reporting to assist investigations.
- h. Cllr Powell reported that street lights nos. 1 on Coopers Walk and 3 on Lower End were not working. Cllr Baker to report online in absence of Clerk.
- i. Cllr Powell reported that the 30mph sign at the top of Spring Hill had fallen down. Cllr W Redford agreed to organise the repair.
- j. Cllr W Redford reported that WCC have a Speeding Policy which outlined how and when they will consider calming and speeding measures. He will forward a copy to Cllr Powell.
- k. Cllr W Redford reported that WCC are taking bids for a contract as part of a pilot scheme to bring superfast broadband to the 1% of households still without this facility.
- l. Cllr W Redford reported that WCC have a Tree Policy which sets out when they are pruned and actions when roots cause damage etc. Clerk to confirm she has a copy.
- m. Cllr W Redford reported that further to a resident report in Moat Close regarding verge damage, WCC had inspected and no damage was found. He confirmed that if verges are damaged WCC would repair them. He also confirmed that parking is a Police issue. It was discussed that residents should report parking issues linked to Village Hall use to the Village Hall Committee and a sign might be put up in the Hall reminding users to park considerately. Cllr Lucas to consider these actions and to check that parking information is included in Hiring Conditions. It was reported that a resident of Moat Close had complained about a trailer being parked in the road. Cllr P Redford confirmed that this was a Police issue and not a matter for BPC or WDC.
- n. Cllr P Redford reported that there was a consultation in progress regarding parking charges in the towns. She urged residents to respond as rural residents would be more effective than town residents as they must pay the charge. Cllr Lucas will email residents.
- o. It was reported that there will be road closures in Warwick on 30th November for the Victorian Christmas event.

7. Neighbourhood Plan:

i. Update

Cllr Haynes reported that after a delay, Andrew Matthieson has been appointed as the Independent Assessor by WDC, and he is examining our Local Plan now. Cllr Haynes expects to hear the results of the assessment in the next few weeks.

8. Business from members of the public

- i. Grit bins being moved. Cllr W Redford confirmed that any issue with grit bins was a BPC responsibility. Clerk to report in November meeting.

9. Planning

- i. W/17/1022 - York Barn, Pagets Lane, Bubbenhall, Coventry, CV8 3BJ **GRANTED** (subject to conditions).
 - a. **PLANNING APPEAL NOTIFICATION** (All representations must be received by 02/11/2017)
Appeal reference: APP/T3725/W/17/3181670

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Appeal start date: 28/09/2017

- ii. W/17/0935 - 28 Home Close, Bubbenhall, Coventry, CV8 3JD **APPLICATION 2** (Comments by 25/08/17)
 - a. Meeting of 15/08/17 actions.
 - b. Planning Meeting 12/09/17 Decision **GRANTED**
- iii. W/17/0824 - Fetherstone Farm, Leamington Road, Ryton-on Dunsmore, CV8 3EL **REFUSED**
- iv. W/17/1490 - 31 Coopers Walk, Bubbenhall, Coventry, CV8 3JB **GRANTED**
- v. **W/17/1729** - Land to the North and South of the A45(between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout. **APPLICATION** (Comments by 25/10/17)
Cllr Shattock reported that there were 42 documents from JLR which included some detail of landscaping and buildings. Cllr Shattock to consult CPRE and respond to the application by 25/10/17.

10. Youth Space & recreation ground

- i. Update
 - a. Cllr Baker reported that the net on the multiplay unit had now been replaced.
 - b. Cllr Baker reported that Steve Sidaway had been engaged to treat the mole problem on the Village Green and that he had caught some moles.
 - c. Cllr W Redford reported that WAYC were meeting to devise a 3-year plan - it is a summit to discuss how best to engage with young people, particularly 14-18yrs. Cllr Haynes responded that he was happy to attend on behalf of BPC.

11. Finance

- i. Financial report (payments schedule attached)
- ii. 2018/19 Budget – it was agreed that Cllrs should prepare budget ideas for the November meeting.
- iii. Cllr Haynes reported a couple of payments to suppliers for the Youth Festival were still outstanding. Cllr Haynes to liaise with Clerk.

12. Reports from meetings attended

- a. Cllr Nwachkwu reported that the Liaison meeting had been interesting and Ann Earley had informed attendees about the capping of cells etc. 2018/19 Budget – it was agreed that Cllrs should prepare budget ideas for the November meeting.
- b. Cllr Shattock advised that she and Cllr Nwachkwu had attended the Local Plan meeting when it was agreed to go ahead with the Judicial Review.
- c. Cllr Powell advised that he had attended the Community Forum Rural East. Policing priorities included high vis patrols in Bubbenhall as we had received the most number of votes. Cllrs Powell and W Redford advised that there was still significant grant funds to be allocated in the February meeting and so local groups should be encouraged to apply.

13. Parish matters

- i. Footpath Officer's report (Tony Cox).
I am pleased to report that the overhanging branch on W152 has now been cleared
Still outstanding is W153, the path is impassable due to low hanging branches about a metre above the path, plus the hedge is growing across the footpath up to a barbed wire fence.
(W153 is the footpath that leads off Church Road on the right going in to the village, there is a gateway on the right past a small stable block after Quarryfields. The field and footpath leads across to the barns off Pit Hill. I think it belongs to the people who live next to Halfpenny House along Church Road. The field currently has some sheep in it.)
Another issue is the path 137/W152/1 where the entrance from the Stoneleigh-Cublington road by Cloud Bridge is blocked see image 0638/0639 and the footpath inside the field is overgrown and impassable image 0640

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Finally the Leylandii hedge alongside Riverside 137/W154/1 is growing out across the path again. This was cut back last year but not hard enough and within the next few weeks will make this path impassable again

- ii. Riverside – it was agreed that the landowner had done a good job of cutting back the hedges but that they needed more vigorous cutting as it had grown too quickly. Letter to come from Clerk.
- iii. Cloud Bridge. It was agreed that Stoneleigh PC should be contacted with a view to hedge trimming there. Clerk to contact Stoneleigh PC.
- iv. Cllrs asked if it was BPC's responsibility to write to landowners to keep hedges cut back and Cllr W Redford confirmed that it was. Clerk to contact relevant landowners.
- v. Cllr Haynes asked BPC if they were prepared to support the Christmas Lights Switch On event in December with a grant of £70. Cllrs agreed to this request.

14. Correspondence not dealt with in other items

Date of next meeting 7th November 2017

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